

# The LINCOLN CABINET EXPERIENCE

*The Lincoln Cabinet Experience combines a Cottage tour with the site's featured program, Lincoln's Toughest Decisions, which won a Silver MUSE Award from the American Association of Museums for its innovative use of educational technology. The experience is available for adults of all ages.*

*In Lincoln's Toughest Decisions: Debating Emancipation, visitors assume the roles of President Lincoln's cabinet members and recreate the heated discussion of Lincoln's preliminary Emancipation Proclamation on July 22, 1862. The program, conducted by a museum educator, uses touch screen monitors to explore digitized historical documents in an interactive media program. A full Cottage tour precedes the interactive program.*

*The Lincoln Cabinet Experience is offered at the discounted rate of \$12.50 per person plus an additional \$100 per Debating Emancipation session. The program accommodates up to 15 adults at a time. Groups exceeding 15 will be required to reserve multiple tours and Debating Emancipation sessions in succession. If the group numbers fewer than 20, we reserve the right to add other visitors to the Cottage tour. Reservations are required.*

## RESERVATION GUIDELINES

Reservations must be made three weeks in advance of a visit and secured with a non-refundable deposit. Groups of 10-30 will be required to secure their reservations with a non-refundable \$50.00 deposit, payable by credit card or check. For groups of more than 30 people, the non-refundable deposit is \$100.00. The deposit will be credited to the total group admission fee.

The remaining balance and final group count are due one week in advance of the visit. Once you have paid the group tour balance, you will not be able to reduce your numbers. All tickets are non-refundable and non-exchangeable.

## TOUR GUIDELINES

All groups must check in at the Museum Store in the President Lincoln's Cottage, Robert H. Smith Visitor Education Center. The Lincoln Cabinet Experience begins in the Visitor Education Center.

If your group is late, we reserve the right to shorten your program as necessary in order to avoid interfering with other scheduled tours. If your group is more than 30 minutes late, your program and tour will be cancelled without refund or possibility of rescheduling.

President Lincoln's Cottage is not responsible for tardiness due to traffic, city events, and/or other issues encountered while traveling to the site.

Tours will occur rain or shine. We require 21 days advance notice to reschedule your tour or program. All groups are limited to one rescheduling request.

## REQUEST A RESERVATION

To request a group reservation, complete The Lincoln Cabinet Experience Reservation Application (next page) and email it to Michelle Martz at [MMartz@savingplaces.org](mailto:MMartz@savingplaces.org) or fax it to 202-829-0437. A response will be sent within 48 hours, unless the reservation is submitted over a weekend or holiday.





PRESIDENT LINCOLN'S COTTAGE  
AT THE SOLDIERS' HOME

## THE LINCOLN CABINET EXPERIENCE RESERVATION APPLICATION

CONTACT INFORMATION					
Organization Name:					
Reservation Contact:					
Address:					
City/State/Zip Code:					
E-mail Address:		Fax Number:			
Daytime Phone:		Cell Phone:			
Tour Day Contact: (traveling with the group)		Cell Phone:			
GROUP INFORMATION					
Total Group Size:		# Wheelchairs:			
# Adults:					
# Students:		Grade Level(s):			
<i>Please note any special needs or disabilities so that we can best prepare for your visit.</i>					
How did you hear about us?					
TOUR DATE & TIME REQUESTED					
<b>First Choice:</b>					
Day of Week:		Date:		Tour Time:	
<b>Second Choice:</b>					
Day of Week:		Date:		Tour Time:	
<p><b>Please email this form to <a href="mailto:MMartz@savingplaces.org">MMartz@savingplaces.org</a> or fax it to 202-829-0437.</b></p> <p><i>By submitting this form, you and your group acknowledge and agree to abide by our Group Tour Policies.</i></p> <p>Submitting this application does <u>not</u> mean your reservation is confirmed. You will be contacted within 48 hours to confirm or reschedule a tour. Confirmation emails are sent weekdays only.</p>					